

Bachelorthesis 2021-2022 – Rules and Guidelines

General coordinator: Josine van Diesen

Contact or questions: j.vandiesen@maastrichtuniversity.nl



Overview: Supervisor and student deadlines

Time frame	Deadline specifics	Student:	Supervisor:
September 2021	Set a research topic and possible RQ	Investigate topics via Scholar e.g. to finalize possible RQ/RQ's	///
October 2021	Bachelor Thesis Matching System is available (announcement post)	Find a supervisor within your spectrum of research	Accepts/declines thesis supervision requests
November 2021	Deadline to find supervisor		
February 2022	Deadline: First (full) version to supervisor	Submit first (full) version via DorsWebApp	///
March 2022	Supervisor provides feedback	///	Provides feedback to student on first (full) version
End March – April 2022	Second (and definitive) version to supervisor and (anonymous) second assessor via DorsWebApp	Submit definitive version via DorsWebApp	///
May 2022	Grades		Publication of grade
July 2022	Resit deadline	Submit definitive resit via DorsWebApp	///
August 2022	Resit grades	///	Publication of resit grade
(December 2022)	Extra submission deadline study delay	Extra submission option for students with study delay	///



Specific dates and deadlines: <https://www.askpsy.nl/ba-thesis-timeline-and-deadlines>

Important links

- Timeline and deadlines (TBA): <https://www.askpsy.nl/ba-thesis-timeline-and-deadlines>
- Find your supervisor (Bachelor Thesis Matching System): <https://dors-fpn.maastrichtuniversity.nl/>
- Submit your drafts (via DORS web-app): <https://dors-fpn.maastrichtuniversity.nl/>
- Extra submission options in case of delay:
<https://www.askpsy.nl/extra-thesis-submission-option>

Bachelor Thesis Matching system

- Find your supervisor (Bachelor Thesis Matching System): <https://dors-fpn.maastrichtuniversity.nl/>
- Always ask your supervisor to officially accept your request via the matching system (even though you already got acceptance via e-mail!)

General information

Bachelor thesis (6 ECTs):

- Literature research (95% of students)

OR

- Empirical thesis (report on a study you carried out yourself – MARBLE: 5%)

Dates and deadlines? See: askpsy.nl/bachelor-thesis

(Want to go abroad? Check on time)

General information

General information:

AskPsy, syllabus (upcoming)

(Academic) Writing:

APA Cookbook, handbook writing skills

APA Manual (either the book or via the website)

<https://www.bol.com/nl/f/publication-manual-of-the-american-psychological-association/30344167/>

Time path

September to November 2021:

- Think of possible topics (Tip: already write down any topic that seems compelling)
- Check out bachelor thesis matching system
- Contact a supervisor matching your general theme/topic (Tip: see website to check out teacher's specializations)
- Supervisors accept/decline your request by XX November 2021

Specific dates: T.B.A. September 2021

Time path

November and December 2021:

Before writing:

- Plan, plan, plan (rather over-, than underestimate the workload)
- Finalize on your definitive RQ
- Theoretical framework: create a literature overview
 - Factsheet (overview of all literature on same topic)
 - Textplan (what information belongs to what section/paragraph)
- Communicate the process (and possible questions) with your supervisor
- Tip: Come up with a plan of action for/with your supervisor

Time path: January 2021

- Finalize first draft version
- All literature should be read, text plan is finalized, paragraph distribution per section is complete
- Criteria: Handbook Writing Skills and Assessment Criteria (AskPsy)
- **Be thorough:** final grade will reflect quality of the first draft version and the final version

Timepath: February 2021

- Deadline submission first version: Between XX and XX February
 ↳ **Specific dates:** T.B.A. September 2021
- Missed the deadline? No permission to hand in final version
- Complete first version (all elements included: Abstract, introduction, method, middle section, discussion)

First draft version

- Not graded
- Deadline in February
- **Important:**
 - Hand in a complete and serious first draft version of your thesis!
 - Quality of the first draft is taken into account in final grading
- Mind correct APA
- Mind to hand in a complete thesis (as if it's the definitive version – introduction, method, middle section, discussion and abstract)
- Rules and guidelines: <https://www.askpsy.nl/ba-thesis-documents-and-forms>

Time path: March 2021

- Deadline feedback supervisor: XX March
 - **Specific dates:** T.B.A. September 2021
- One month for revision first version
- Highly recommended (not mandatory): ask peer-feedback from a student

Not necessarily within your spectrum: different perspectives in general are important!

→ **Remember SkillsIV?**

Time path: April 2021

- Submission final thesis: between XX March and XX April (schedule with supervisor)
 - Final first deadline: XX april
- ↓
- **Specific dates:** T.B.A. September 2021
- Important: Specify file name according to file naming convention AskPsy
<https://www.askpsy.nl/ba-thesis-documents-and-forms>

Time path: May and July 2022

- Supervisor final grade: before XX May
 - Graded by: supervisor and (anonymous) second assessor
 - Averaged
 - Grades:
 - Both >6 = PASS ☺
 - Both <6 = resit
 - One <6 and one >6?
 - You keep the grade >6
 - You resit the grade <6 for that specific supervisor who graded your paper <6
 - Resit is only possible after submission if a final draft is submitted (you can not skip the first deadline and only take the resit)
 - <https://www.askpsy.nl/ba-thesis-faq>
- Resit submission deadline: XX July 2022

Thank you for your attention, and good luck! 😊

Any questions? Feel free to contact me (j.vandiesen@maastrichtuniversity.nl)