



Maastricht University

*Leading
in Learning!*

Research Master Neuropsychology

Internships

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January 2024, Maastricht

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Content

- General information
 - Orienting and searching
 - Applying
 - Dates to remember
- Details Research internship
- Details Clinical internship
- Questions

- Slides will be posted on AskPsy

RM NP internships

- Research internship: mandatory for all students
- Also possible: research+clinical internships
- Important part of your study!
- Career starts with an internship:
 - * your first working experience
 - * your first research experience
 - * it is your future
 - * think of a topic
 - * explore the many possibilities

Orienting

- Own interests
 - Which (studies) topics catch your interest?
 - What are your strengths/weaknesses?
 - What kind of working environment do you prefer?

- Educational value/ job perspective
 - What kind of career do you aim for?
 - What type of internship is a good preparation?
 - Which skills do you want to master?

- What are the possibilities/ offers?

Search for an internship

- Read all necessary information and attend information meeting(s), see information on AskPsy
- Rewatch the recording of the RM general meeting
- Choice between research vs research & clinical?
- Talk to people! Mentor, staff members, internship coordinator, former students, family/ friends
- Explore the possibilities (check AskPsy, websites of other universities/ research institutes, websites of clinical settings. Google!). Offers will be updated soon

See also: <https://www.askpsy.nl/internship/restricted/internship-places-1yma-np>

NP in research and health care

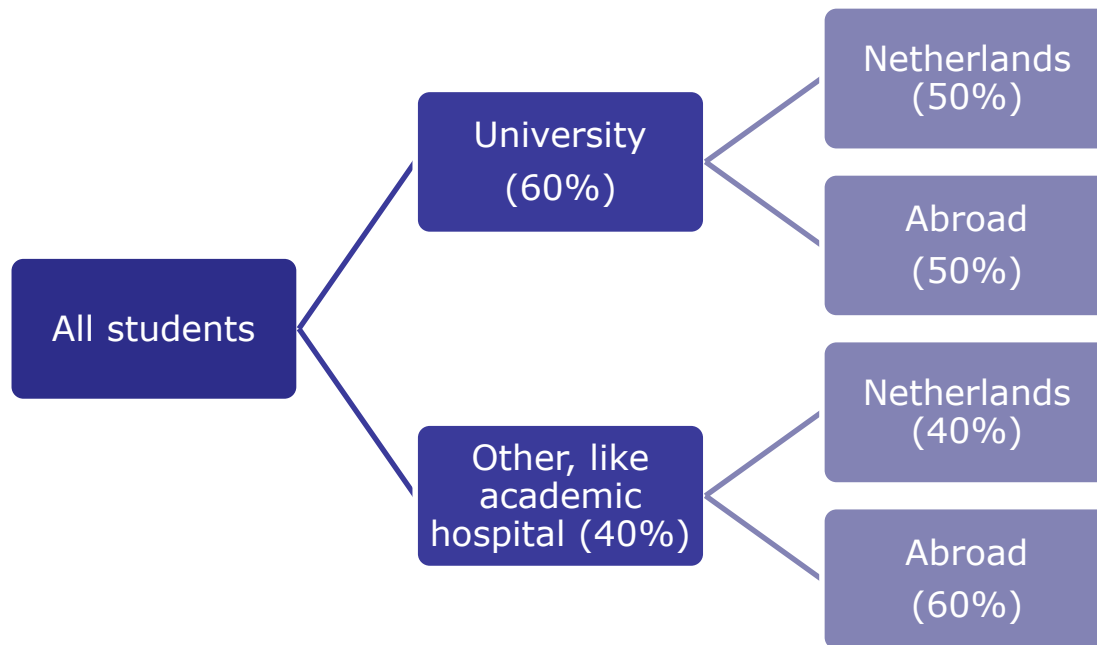
- Universities and other knowledge institutions
- Hospital, medical psychology
- Hospital, neuropsychology
- Hospital, memory clinic
- Rehabilitation center
- Nursing home
- Mental health care, ambulant
- Mental health care, institutes (elderly, addiction, personality disorders, integral care,)
- Care for handicapped persons (physical, mental, multiple)
- Care for children and adolescents
- Vocational rehabilitation
- Forensic institutes
- Epilepsy center
- Private practice
-

Internships under COVID-19

- Updates on UM / FPN COVID-19 policy will be communicated regularly. Keep yourself informed: AskPsy COVID-related information, UM/FPN Newsletters, UM email.
- Be alert, and in case of problems during internship, contact supervisors.
- Make a Backup plan. We always have a plan B.
- **Internships abroad:**
Check the UM COVID-19 policy on internships abroad on AskPsy: <https://www.askpsy.nl/internship/home>

Previous RM NP internships

- 2/3 of RM NP students chose research internship, and 1/3 research as well as clinical research



Apply for an internship

- Communication & first impressions are important
 - Approach potential internship institution and supervisor as if you were applying for a job
- **Application letter (email), CV: make your application personal, and be motivated and a professional!**
- For external supervisors factsheets are available with information about internship requirements. See AskPsy
<https://www.askpsy.nl/internship/info-for-supervisors>
- UM supervisor based on topic, in case of clinical internship search someone with a clinical background

Dates to remember

- **Now:** Start orienting
- Until **summer:** Preparing internship, before summer break have found an internship and supervisors. Fill out application form and back up plan (AskPsy): <https://www.askpsy.nl/internship/documents-and-forms> >> the internship application form
- **September:** contract
- **November:** start internship
- Make a realistic planning
- Final deadline for graduation academic year 2025/2025: **August 31st 2025**

What is the research internship?

Students are required to conduct a research that involves:

1. planning,
2. conducting and
3. analyzing the results of the student's **own research project**.
This work will result in an individually written
4. Master's thesis (in English).

What is the research internship?

Several types of possible internships

- Own empirical research (preferred)
- Collectively gathering data (preferred)
- Working with existing data provided by supervisor (e.g. panel datasets, meta-analyses, computational modeling)
- Theoretical review (using Cochrane guidelines of review)

>> for details: see AskPsy:

<https://www.askpsy.nl/internship/research-internship>

Requirements internships RM

- The *research internship* cannot be started until at least 54 credits of the courses in the first year have been obtained, including both Advanced Statistics courses.
- You *can* already submit the online application form. The Education Office will check whether you meet the starting requirements just before you start your internship.

Research internship

	# credits		
Research Proposal	1	}	50 ECTS
Research Internship	35		
Master's Thesis	14		

Note: for the research internship 10 credits graded included in GPA and 25 credits pass/fail and thus not included in the GPA

Assessment of research internship

Research proposal: Pass/ fail (1st and 2nd supervisor)

Research internship: Grade of 6.0 or higher (1st supervisor)

- graded part of 10 credits (included in GPA)
- ungraded part rest of credits

Master's thesis: Grade of 6.0 or higher
(average of grades given by 1st and 2nd supervisor. Both grades at least sufficient)

Ethical Approval

Internal internships with no ethical approval yet:

- ERCPN
- (<https://www.maastrichtuniversity.nl/about-um/faculties/psychology-and-neuroscience/research/ethics-review-committee-psychology-and>)

Ethical Approval

External internships:

- Ethical committee in your internship institute
- ERCPN will not review external student research projects which are not part of regular FPN research. A standard clause will be added to the internship contracts, stating that the scientific research as part of the internship is carried out according to the applicable ethical standards. Students shall include in their Research Proposal how ethical approval is or will be obtained by the person with the primary responsibility for the design and procedure.

>> Ethical approval is still needed!

Assessment of master thesis

You always need **2 supervisors, 1 always from UM**

Internal internship

To be first supervisor a PhD degree is required, however exceptions are made and:

- PhD students and Senior lecturers without a PhD holding a UTQ qualification "assessment" AND having supervised two research internships can also be first supervisor.

PhD students holding a UTQ qualification 'assessment' and UM lecturers without a PhD can be second supervisor

Assessment of master thesis

You always need **2 supervisors, 1 always from UM**

<https://www.askpsy.nl/internship/research-internship-supervision-and-assessment>

External internship

- If supervisor there has PhD degree or a track record showing experience in conducting research and writing scientific papers that person can be the 1st supervisor/assessor.
- You need a second assessor from UM that needs to meet the same criteria as for an internal internship
- If the external supervisor does NOT meet the criteria, they can assess the practical part and inform the internal supervisor about the student's performance and grade
- You need a second assessor from UM that needs to meet the same criteria as for an internal internship

Requirements master's thesis

- A Master's thesis is an independently written report of the research which has been conducted during the internship.
- The Master's thesis is an individually* written paper.
- The final grade needs to be at least a 6.0.
- Will be assessed by first (supervisor) and second assessor.
- Grade of the first and second assessor will be averaged and both need to be sufficient, and can not differ more than 2.0 points.

* means that when you do an internship with a fellow student, each will have to formulate a different research question and no overlap is allowed for the introduction and discussion.

Assessment Criteria Master Internship

The practical part of the master internship is assessed on several criteria. Assessors shall not mark all criteria (not all criteria might be applicable,) and might indicate those criteria that are noticeable (poor/unsatisfactory or good/very good), to provide the student with helpful information. -- = poor; - = unsatisfactory; +/- = borderline; + = sufficient, ++ = good; +++ = very good, NA = not applicable. Note that the outcome is not simply the sum of pluses and minuses.

Practical Skills

- Accuracy/precision
- Planning (realisation time schedule)
- Organisational skills
- Data analysis
- Level of independence
- Taking initiative
- Communication
- Processing of feedback

Attitude

- Commitment
- Dedication
- Collaboration
- Collegiality

Assessment Criteria Master Thesis

Writing product

Quality of abstract

Introduction and description of research question/hypothesis

Creativity and originality of research question

Theoretical understanding

Structure and organization of the thesis

Critical and innovative approach to research

Design and methods are conform research question

Understanding and description of statistical analysis

Adequacy and correctness of tables, figures and appendices

Presentation and description of results

Ability to discuss findings in relation to literature and new insights

Conclusion follows logically from arguments developed in paper

Level of language use, citations and references

Publication level of thesis

Writing process

Level of independence

Contribution of supervisor

Processing of feedback

Completion time of thesis

Formalities research internship

- Both supervisors need to hold a PhD degree (note exceptions)
- At least 1 UM supervisor
- The internship duration is at least 32 weeks (50 ECTS including proposal and master thesis)
- Be on time, remind your supervisors about deadlines

When can you start the internship?

- At the earliest in November (when at least 54 credits of first-year courses have been obtained)
- In all other cases the internship starts at the first of the month after which 54 credits have been obtained.

Requirements Clinical internship

- The *clinical internship* cannot be started until at least 54 credits of first-year courses have been obtained, including:
 - Both Advanced Statistics courses
 - Neuropsychological Assessment
 - Basic Cognitive Psychological Skills
 - Neuropsychology in practice

- Start: at the earliest in November

Clinical internship (see info AskPsy)

- 520 hours (4 months minimal)
 - Under supervision of psychologist in setting
 - You also need supervisor from FPN (PhD): see <https://www.askpsy.nl/internship/clinical-internship-finding-topic-place>
- Write clinical activities report
- Write BAPD cases (not mandatory, only if applicable; see <https://www.askpsy.nl/internship/clinical-internship-supervision-and-assessment#bapd-reviewer>)
- Evaluation/ assessment by psychologist in setting: <https://www.askpsy.nl/internship/info-for-supervisors> > evaluation form for institutional supervisor
- You conduct a small-scale research project, write a proposal and minor thesis > ethical approval!

Minor thesis-ethical approval

- No ethical approval is required in case of retrospective file investigations

- No ethical approval is required in case any intervention is part of clinical care and is performed in the context of and under supervision of the clinical institution.
 - This has to be discussed with and approved by both the clinical institution and the UM assessor (no formal document necessary, for UM through approval of Minor Thesis proposal).
 - The FPN supervisor then has a monitoring function i.e. he/she has to review whether the research is in general terms acceptable including (in agreement with the student and the local supervisor) whether local ethical permission is required. If there's no such requirement and the FPN supervisor deems the research to be (generally) acceptable, then further ethical review is not necessary.

credits

Research Proposal + Internship + Master's Thesis $1+19+10 = 30$

Clinical Proposal

1

Clinical Internship

15

Minor's Thesis

4

20

50

Again the research internship 10 credits graded included in GPA and 9 credits pass/fail and thus not included in the GPA

Assessment clinical internship RM

Clinical research proposal: (UM faculty supervisor)	Pass/ fail
Clinical internship:	
– Clinical Activities Report (UM faculty supervisor)	Pass/fail
– Performance (supervisor institute)	Pass/fail
– BAPD case reports (if applicable, UM faculty supervisor/BAPD reviewer)	Pass/fail
Minor's thesis: (UM faculty supervisor)	Grade of 6.0 or higher

Formalities clinical internship

- You need an external and UM supervisor
- Application form and backup plan (<https://www.askpsy.nl/internship/documents-and-forms>)
- Contract
- Meeting with UM supervisor before internship, in the middle, and at the end
- Make arrangements to receive feedback on CAR, (cases), and minor proposal and thesis
- Make arrangements with supervisor of the institution (weekly supervision; and intermediate evaluation)
- Document contacts UM supervisor (e.g. plan meetings in agenda, keep track of emails - not deleting them). (there will be a questionnaire).

So:

- Choose an option: research or combined internship?
 - No strict deadline, but..
 - Indicate choice on application form research internship
 - Students who never indicated that they plan on doing a clinical internship, but eventually still choose to do a clinical internship, need to ask permission from the Board of Examiners!!
- Start thinking about a topic
- Where do you want to go: UM, NL or abroad?
- UM: get into contact with staff
- Else: what do you know about the institute?
 - Try to arrange the clinical internship before September
 - Expect a delay? Contact the Education Office
- Check information on AskPsy!

BAPD and GZ/vLOGO



BAPD

'Basisaantekening Psychodiagnostiek'

Certificate from the Dutch Institute for Psychologists (NIP)

Only acknowledged by Dutch practices/settings

Needed for vlogo and further postmaster education (e.g. Health Care psychologist or Gezondheidszorg/GZ-psycholoog).

See www.vlogo.nl

Needed to meet requirements of Zorgprestatie model

Several ways can lead to BAPD

1. FPN-Student Within curriculum (RMNP)

IMPORTANT: did you obtain your bachelor-degree at another university/faculty?

- Check the theoretical requirements!
- contact Ieke Winkens (i.winkens@maastrichtuniversity.nl)

2. 'Onderwijscontractant' (non-degree seeking student) at Maastricht University

1. First ask permission from exam committee
2. Also an option if you just want to gain clinical experience (without obtaining BAPD/vLOGO)

3. National NIP-committee BAPD (Open University). See <https://psynip.nl/overige-registraties/bapd/individueel-na-afstuderen/>

FPN-student or 'non-degree seeking student'

Theoretical requirements - Check when you obtained your bachelor-degree at another university/faculty. Contact Ieke Winkens (i.winkens@maastrichtuniversity.nl)

200 hours clinical internship psychodiagnostics

Important: for GZ/vLOGO-option 520 hours of clinical internship including 200 hours aimed at diagnostics and 300 hours aimed at treatment-related activities are required

Clinical Activities Report, UM supervisor, see AskPsy.

3 case reports, graded by acknowledged UM supervisor BAPD!!
See AskPsy

GZ/vLOGO

vLOGO is needed for further postgraduate education

ALSO: if you plan on working in Forensic Care or GGZ (see www.zorgprestatie.nl)

Additional theoretical requirements. Check when you obtained your bachelor-degree at another university/faculty. Contact Ieke Winkens (i.winkens@maastrichtuniversity.nl)

520 hours of clinical internship (300 hours treatment-related activities)

Minimally 20% diagnostics and care needs assessment, 80% treatment.

Or minimally 20% treatment, and 80% diagnostics and care needs assessment

Clinical Activities Report, UM supervisor, see AskPsy

BAPD or other registration (aant. testdiagnostiek)

More information

AskPsy

Or:
Contact Ieke Winkens (i.winkens@maastrichtuniversity.nl)

Questions?