



Maastricht University

Education and Examination Regulations 2022-2023

*Master Mental Health
And
Pre-master Mental Health*

Adopted by the Faculty Board of the Faculty of Psychology and Neuroscience on May 24, 2022.

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INTRODUCTION

These are the Education and Examination Regulations (EER) 2022-2023 for the Master Mental Health at the Faculty of Psychology and Neuroscience (FPN) of Maastricht University (UM), as required by Article 7.13 of the Dutch Higher Education and Research Act (WHW). The Education and Examination Regulations 2022-2023 meet the standards laid down in sections 2 and 3 of the aforesaid Article, as well as other standards required by law. These regulations have been approved and adopted for the academic year 2022-2023 by the Faculty Board, after advice from the Educational Programme Committee and after consent from the Faculty Council of FPN.

The Education and Examination Regulations are published on AskPsy.

Adoption

These Education and Examination Regulations will take effect on 1 September 2022 and stay in force for the academic year 2022-2023, up to and including 31 August 2023.

SECTION 1 GENERAL PROVISIONS

Article 1.1 Applicability of the regulations

These regulations apply to the education, exams, and examinations of the master's study programme Mental Health, hereinafter referred to as 'the programme'.

The study programme is provided by Maastricht's University's Faculty of Psychology and Neuroscience, hereinafter to be referred to as: 'the faculty'.

The regulations were adopted by the faculty board, after consent from or in consultation with the faculty council and the educational programme committee. The regulations will take effect on 1 September 2022 for the 2022/2023 academic year.

The regulations apply to all students who are registered at FPN for the programme in the 2022/2023 academic year. These regulations also apply to students from other programmes, faculties, or institutions of higher education, insofar as they follow components of the programme to which these EER apply.

For components of the programme that students follow at another degree programme, faculty, or institution of higher education, the EER for the other programme, faculty, or institution apply to the component in question.

Article 1.2 Definitions

In these regulations, the following definitions apply:

- | | | |
|----|--|---|
| a. | Academic year: | The period from 1 September of a calendar year up to and including 31 August of the following calendar year. |
| b. | (The) Act: | the Dutch Higher Education and Scientific Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek). |
| c. | Board of admission: | the board responsible for judging the admissibility of the candidate to the programme. |
| d. | Board of examiners: | the board for the programme as referred to in Articles 7.12 of the Act. |
| e. | Course: | a master's programme component or educational unit within the meaning of Article 7.3 of the Act. |
| f. | Course Coordinator (alternatively Practical Training Coordinator): | an examiner who is responsible for the content of a certain course, or alternatively, responsible for the practical training in a certain course; |
| g. | Course manual: | the programme guide, which includes further details about programme-specific provisions and information. |

- h. **Credit:** a unit expressed in European Credit Transfer System (ECTS) credits, with one credit equalling 28 hours of study referred to in Article 7.4 of the Act.
- i. **Exam:** a component of the examination as referred to in Article 7.10 of the Act.
- j. **Examination:** the final examination for the master's programme.
- k. **Examiner:** the person designated by the board of examiners to administer examinations and to determine the results of such examinations.
- l. **Faculty board:** the faculty board referred to in Article 9.12 of the Act.
- m. **Practical training:** practical exercise as referred to in Article 7.13 sub section 2d of the Act, in - but not limited to - one of the following forms:
writing a thesis;
writing a paper, creating a technological design or performing another written assignment;
performing a research assignment;
participating in field work or a field trip;
completing an internship;
participating in an activity intended to develop certain skills.
- n. **Programme:** the master's programme referred to in Article 1.1 of these regulations, consisting of a coherent whole of study units.
- o. **Programme committee:** A committee as referred to in Article 9.18 and 9.38c of the Act.
- p. **Student:** a person registered at the university for education and/or to take exams, and the examination of the programme.
- q. **Tutorial Group Meeting:** a practical exercise, as meant by Article 7.13, paragraph
- r. **UM:** Maastricht University

The other terms have the meaning given to them by the Act.

SECTION 2 ADMISSION

Article 2.1 Admission

Persons who meet the requirements referred to in article 2.2 are eligible for admission to the programme.

Article 2.2 Admission requirements

1. The following persons are directly eligible for admission to the master's programme Mental Health:
 - a) a bachelor's in Health Sciences, specialisation Mental Health Sciences (at FHML, UM)
 - b) a bachelor's in Psychology followed by an UM master's in Psychology in one of the following specialisations: Health and Social Psychology, Legal Psychology, Developmental Psychology or Neuropsychology. In case of non-native Dutch students, the specific language requirements apply (see art. 2.3).
 - c) Those awarded a relevant bachelor's degree from a university of applied sciences (HBO in Dutch) and who have successfully completed the pre-master Mental Health (See appendix 1, EER Pre-master Mental Health).
2. Those awarded a bachelor's degree in Psychology in combination with a master's degree in Psychology other than the FPN master programmes specified in article 2.2.1b may also be eligible for admission to the master's programme. The Board of Admissions decides which students will be admitted to the programme based on their educational background.

Article 2.3 Language requirement

Holders of a non-Dutch diploma may only register:

- a. if they have met the requirement concerning a sufficient command of Dutch by passing the state examination for Dutch as a second language (NT2) before the programme begins or
- b. if they have been exempted from the examination (NT2) referred to under (a) based on the diplomas referred to in Appendix 2, under (a).

Article 2.4 Board of Admission

1. The board of admission for the programme is responsible for assessing eligibility for admission and issuing the certificate of admission to the programme. The board of admission consists of:
 - A member, also the chair, appointed from among the academic personnel;
 - One or two members appointed from among the academic personnel who are in charge of the education in the study programme.
2. The Dean appoints the members of the board after consulting with the programme committee.

Article 2.5 Admission test dates

1. A request for admission to a study programme must be submitted to the Board of Admission before
 - a. 15 January 2022: Application deadline for non EU-students who intend to apply for a Maastricht University Scholarship;
 - b. 1 May 2022: Application deadline for non- EU students;
 - c. 1 June 2022: Application deadline for EU-students and Maastricht University students.
2. The Board of Admission decides on the request within six weeks after receipt of the complete application. Please note that the decision on the request of subsequent students (article 2.3 sub 2) will be made within four weeks after the graduation date for the bachelor's examination has been established (but always before the start of the study programme).
3. Admission will be granted on condition that the candidate complies with the requirements regarding knowledge, understanding and skills, as stipulated in Article 2.2, and as evidenced by the certificates of the study programme(s) the student has followed, at the latest by the starting date of study programme.

SECTION 3 CONTENT AND STRUCTURE OF THE STUDY PROGRAMME

Article 3.1 Aim of the programme

1. The programme is intended to:
 - provide academic education within the context of the Maastricht University educational concept and its distinct profile;
 - provide a broad-based learning experience within the scientific field of the programme;
 - prepare students for a professional career in the field of Mental Health.
2. There are sufficient elements in the study programme to enhance the further development of the academic formation of the student, in particular with regard to:
 - thinking and acting independently and scientifically;
 - scientific communication;
 - applying specialised scientific and professional knowledge in a broader social context.
3. The programme includes the following specialisations:
 - Adult psychopathology
 - Child and Adolescent psychopathology

Intended Learning Outcomes (ILOs) of the master's Programme

Knowledge and understanding

The Master of Science in Mental Health has knowledge, expertise and skills regarding:

- prevalence, (differential) diagnostics, and expressions of mental disorders;
- comorbidities and transdiagnostic processes;
- the origin, maintenance and change mechanisms of mental disorders;
- theory and practice of evidence-based treatments for mental disorders;
- social, cultural, and legal issues associated with mental disorders and mental health care.

Applying knowledge and understanding

The Master of Science in Mental Health is able to:

- select the right diagnostic tools for a particular patient and apply them on a basic level;
- carry out basic protocol interventions in mental health care;
- translate clinical questions on mental disorders into scientific research projects;
- design, set up, execute and analyse scientific research;
- write a research report in the form of a scientific paper.

Specialisation Adult Psychopathology

- conduct a semi-structured diagnostic interview in order to diagnose personality disorders;
- apply diagnostics and evidence-based treatments (basic level) for adult mental disorders including personality disorders and psychotic disorders

Specialisation Child and Adolescent psychopathology

- apply diagnostics and evidence-based treatments (basic level) for mental disorders in children and adolescents

Making judgements

The Master of Science in Mental Health is able to:

- critically evaluate theories and models about mental disorders and mental health;
- critically evaluate research;
- adopt a scientific attitude with regard to tests and methods used to diagnose and treat people with mental disorders;
- take educated decisions on diagnostics or treatments
- make recommendations regarding the course of action to be followed for a specific patient.

Communication

The Master of Science in Mental Health is able to:

- communicate the results of tests and measurements to colleagues and patients both in writing and verbally;
- approach patients in mental health care appropriately;
- communicate within a multidisciplinary setting.

Learning skills

The Master of Science in Mental Health possesses the learning skills needed to pursue further training:

- in mental health care;
- in research (e.g. via a PhD programme);
- in teaching or management related to mental health care.

Article 3.2 Organisation of the Study Programme

1. The study programme is offered on a full-time and part-time basis.
2. The programme starts once a year in September.

Article 3.3 Language of Instruction

1. The education and assessment in the Master's study programme are conducted predominantly in Dutch. Some components of the programme may be taught or assessed in English. The literature to be studied is often written in English.
2. It is not allowed to use dictionaries during the exams.

Article 3.4 Communication and Announcement of Decisions

1. The Faculty Board, the Board of Examiners, and the examiners may use electronic communication devices like the student portal, the digital learning environment, e-mail via UM-account or AskPsy.nl for communications relating to the programme and exams.
2. The Faculty Board, the Board of Examiners, and the examiners are allowed to use the student portal, the digital learning environment, e-mail via UM-account or AskPsy.nl to announce decisions.
3. The student must regularly check student portal, the digital learning environment, e-mail via UM-account and AskPsy.nl. Information disseminated via e-mail, the digital learning environment, or the website will be assumed to be known.

Article 3.5 Study Load

The study programme has a study load of 60 ECTS credits, with one credit equalling 28 hours of study load.

Article 3.6 Composition of the Curriculum

Outline of the specialisation Child and Adolescent Psychopathology (2022-2023):

Period	Specialisation Child and Adolescent Psychopathology (2022-2023)	
Period 0	Introduction week: Introduction in Problem-Based Learning (- credits)	
Period 1	Internalising Disorders (4 credits)	Child and Adolescent Therapy (2 credits)
Period 2	Neuro-developmental Disorders (4 credits)	Psychodiagnostics (2 credits)
Period 3	Research Proposal (2 credits) & Academic Skills (- credits)	
Period 4	Externalising Disorders (4 credits)	Family Therapy (2 credits)
Period 1-6	Clinical Internship (18 credits)	
Period 4-6	Research Internship and Thesis (22 credits)	

Outline of the specialisation Adult Psychopathology (2022-2023):

Period	Specialisation Adult Psychopathology (2022-2023)	
Period 0	Introduction week: Introduction in Problem-Based Learning (- credits)	
Period 1	Personality Disorders in Mental Health (4 credits)	SCID-5-p (2 credits)
Period 2	Psychotic Disorders in Mental Health (4 credits)	Treatment Protocols (2 credits)
Period 3	Research Proposal (2 credits) & Academic Skills (- credits)	
Period 4	Somatic Symptoms Disorders in Mental Health (4 credits)	Family Therapy (2 credits)
Period 1-6	Clinical Internship (18 credits)	
Period 4-6	Research Internship and Thesis (22 credits)	

Outline of the part-time programme:

The part-time version of the programme contains the same courses and number of credits as the full-time programme; however, those are spread over two full academic years. Students need to discuss their planning of the courses with their academic adviser and submit this proposal to the Board of Examiners for permission well before the start of the academic year. The Board of Examiners will decide whether to grant permission for the student's proposal within four weeks after it receives the proposal. No more than 30 credits may be obtained in the first year of registration.

Article 3.7 The Examination

1. The courses of the master's programme are listed in 3.6. A registration for completion for each component of the programme must be obtained, based on fulfilment of requirements as formulated/laid down in assessment plans and Rules and Regulations
2. The board of examiners, with due regard to the Education and Examination Regulations, lays down guidelines pertaining to examinations and standards for each of the courses referred to in Paragraph 1. These guidelines are incorporated in the Rules and Regulations.

SECTION 4 EDUCATION

Article 4.1 Courses, composition, actual design

1. For the programme, courses are given with the study load stated in article 3.6 of the Education and Examination Regulations.
2. The educational programme includes 60 ECTS per year, with 1 ECTS representing 28 hours of work.
3. The courses for which the student is registered are visible in the timetable, which can be accessed via the student portal. The exam schedule is available on AskPsy.nl.

Article 4.2 Entrance requirements

1. Students will have to pass the training, 'Introduction in Problem-Based Learning' which takes place in the week before the start of the master's programme. Students who fail this training will be admitted conditionally and will have to pass the training within four weeks after the start of the master's programme.
2. Students can start their clinical internship at the beginning of the study programme after the official start of the academic year.
3. The Research Internship can only be started when at least 6 credits of the core courses have been obtained of the modules offered in period 1 and 2.
4. If a student deviates from the sequencing as described under paragraph 1, 2, and 3, without permission from the Board of Examiners, the result of the part in question can be declared invalid.

Article 4.3 Course registration

The student may participate in a course after the student has (been) timely registered through the student portal. Information and deadlines regarding (de)registration for courses can be found on the student portal/AskPsy.nl.

SECTION 5 ASSESSMENT

Article 5.1 General

1. During a course, the student will be tested for academic training and the extent to which the student has sufficiently achieved the stated learning objectives.
2. The course manual and/or assessment plans describe the requirements students have to fulfil to pass the course and the criteria on which the student is assessed.
3. The Rules of Procedure for Exams describe the exam procedure. The rules of Procedures for Exams can be found on the student portal/AskPsy.nl.

Article 5.2 Grades

1. Final grades are awarded on a rating scale of 0.0 to 10.0;
2. Final grades for course exams and assessments are the scores rounded off to the nearest whole or half number:
 - Decimals $< .25$ or $> = .75$ will be rounded off to the nearest whole number;
 - Decimals $> = .25$ but $< .75$ will be rounded off to the nearest half number.A course exam or assessment is passed when a grade of 6.0 or higher is obtained.
3. When a component of the examination is graded with a qualification, the student has to obtain at least a 'pass' for this component.
4. In case of a re-sit the highest grade is the final grade.
5. The result no grade (NG) will be assigned when a student:
 - has booked the exam, but has not attended the exam;
 - has failed to submit a paper before the deadline or when the paper does not comply to the requirements provided by the course coordinator.

Article 5.3 Scheduling and frequency of exams

1. Exams can be taken twice a year, one regular exam and one re-sit, at times determined by the Faculty Board: i.e. once during or adjacent to the period in which the relevant course/module was offered (regular exam) and once during the academic year (re-sit). The exam schedule is published on the student portal/AskPsy.nl
2. In exceptional cases, the Board of Examiners can decide that an exam may be taken at a time other than those specified in paragraph 1.

Article 5.4 Registration for exams

The student may take an exam for a course after the student has timely (been) registered through the student portal. Information and deadlines regarding (de)registration of exams and re-sits can be found on the student portal/AskPsy.nl.

Article 5.5 Form of the exams

1. In principle, tests are in written format using either paper-and-pencil assessments or computer-based assessments. A written exam can consist of open-ended questions, multiple choice questions, true-false questions, a combination of open-ended questions and true-false or multiple choice questions, an individual paper, a research article, a presentation, an essay, or a portfolio. The Board of Examiners can, in special circumstances, allow a different exam format or another way of weighing examination parts of a course and will establish the conditions under which this will take place.
2. Practical tests may include skills, participation, attitude, SPC (i.e., contact with a simulated patient), and professional behaviour. The format and judgement criteria of practical tests will be announced in the (electronic) course manual, and/or during the introduction to the course.
3. In case the attendance requirement has not been met, the grade of the exam will be declared invalid (see also Articles 2.1 and 2.2 of the Rules and Regulations).
4. The Rules of Procedures for Exams describe how and under which conditions the written exams are taken.
5. The Board of Examiners has the authority to permit a different form of exam in special cases. In case an examiner wants to use a different exam format compared to the one mentioned in the nominal plans or the one communicated to the students, the examiner must ask permission from the Board of Examiners at least four weeks before the starting date of the course/module.
6. Students with a functional disability may request permission from the Board of Examiners to take the exam in a manner which is, as far as possible, adapted to their individual disability. The Board of Examiners can ask for expert advice from the academic advisor of the faculty and/or the Disability Support Office of the Student Service Centre before taking a decision.
7. In exceptional cases, the Board of Examiners may grant a student permission for an oral exam. For this purpose, a written request must be submitted to the Board of Examiners. If the Board approves the request, in principle the following conditions apply:
 - a) During an oral exam, only one person is tested
 - b) An oral exam is administered by at least two examiners
 - c) An oral exam takes place in public.

Article 5.6 Written assignments

The Board of Examiners can draw up guidelines for papers or other forms of assessment. These guidelines will be included in the manual pertaining to the relevant part of the curriculum.

Article 5.7 Internship

Article 5.7.1 Research Internship and Thesis

1. The Board of Examiners determines the requirements regarding the nature and content of a Research Internship in the internship regulations.
2. The Research Internship regulations are set out in appendix 1 in the Rules and Regulations.
3. In order to ensure that the Research Internship proceeds smoothly, further guidelines have been drawn up which can be found in the manual on Research Internships. The manual can be downloaded from the student portal/AskPsy.nl.
4. A student can do a Research Internship only once during the student's programme of study. During the Research Internship the student will be supervised by the Faculty.

Article 5.7.2 Clinical Internship and final report clinical internship

1. The board of examiners lays down the requirements with regards to the nature and content of the clinical internship in the Rules and Regulations.
2. A clinical internship coordinator is assigned to the master. The clinical internship coordinator is responsible for approving a clinical internship.
3. The Board of Examiners appoints the clinical internship coordinator as examiner of the clinical internships and final reports.
4. The clinical internship coordinator facilitates the search for a clinical internship. The student is responsible for searching and finding a clinical internship position. The faculty only has a facilitating function and a clinical internship position cannot be guaranteed.
5. All written reports including the final report are written individually.
6. Within the master's programme, students are allowed to complete only one clinical internship and to write only one final report.
7. The clinical internship can only be replaced with elective courses after approval by the Board of Examiners.

Article 5.8 Attendance in Tutorial Group Meetings

1. The Board of Examiners lays down the percentage for compulsory attendance in the tutorial group meetings in the Rules and Regulations, articles 2.1 and 2.2, and determines how the actual attendance of each student is registered.
2. If attendance has been met for a specific course in a given academic year, this will be valid for the remainder of the study, even if the exam is not passed in that year.

Article 5.9 Determination and announcement of exam result

1. The Board of Examiners determines the standards for assessing each examination component. The standards are included in the Rules and Regulations.
2. Official final examination results will be published on the student portal within fifteen (15) working days after the examination date, unless decided otherwise by the FPN Board.
3. When the result of a written exam is announced, it will be indicated on the Student portal how and when the student can review the exam and file an appeal as referred to in article 6.4.
4. With respect to an exam that has been administered in a different way than in writing, the Board of Examiners determines the way and period in which the result will be announced.

Article 5.10 Right of inspection

1. Within 25 working days of the date on which the exam was given, including a computer-based exam, students may inspect their exam.
2. Within the period referred to in paragraph 1, interested students are allowed to inspect their own exam results and may, upon request, inspect the questions and assignments for a written exam and the standards based on which the exam was assessed.
3. During the exam inspection, students are not allowed to have communication devices and/or other electronic devices at their disposal, neither to take the exam and answer key outside the room where the inspection takes place nor to copy these documents in any form.

Article 5.11 Proof of Having Passed Courses/Modules

Once a student has taken part in a sufficient number of tutorial group meetings and has successfully completed the exam and any associated practical training of the part, this will count as proof of having passed the relevant course. The proof will be obtained after an examiner has declared that the requirements for that part of the examination have been complied with. A condition for obtaining proof of having passed a part is that the student has complied with the admission requirements for the relevant part of the examination. The Board of Examiners can revoke the decision of the examiner if the admission requirements have not been complied with.

Article 5.12 Period of Validity

1. Exams which have been passed are valid for an unlimited period. Contrary to the above, the Board of Examiners may require the student to take an additional or replacement exam or exam component for an exam which was passed more than six years ago, if the student's knowledge or insight that was examined is demonstrably outdated, or the skills that were examined are demonstrably outdated.

2. If exceptional circumstances apply as referred to in Article 7.51 paragraph two of the Act, the period of six years in paragraph one will be extended by the duration of the financial support the student receives from the profiling fund.
3. Sub-exams and assignments which were passed within a course which was not passed can lose validity after the academic year in which they were passed unless the Board of Examiners states otherwise.

Article 5.13 Retention period for tests

1. Assignments, results, and assessments of written exams will be saved two years after the exam results have been determined.
2. Theses (including the final report of the clinical internship) and the assessment of theses will be saved at least seven years after the thesis has been assessed.
3. The diploma, the list of examination components, and certificates will be saved 30 years.

Article 5.14 Exemptions

1. The Board of Examiners can, at a student's request, and having heard the relevant examiner, grant the student an exemption from taking an exam if the student demonstrates that he/she previously:
 - Either passed an exam for a university or higher professional education programme which was similar in terms of content and level, OR;
 - Gained sufficient knowledge and skills relevant to the exam concerned, either through work or professional experience.
2. An exemption may only pertain to an entire course and not a component thereof.
3. In the master's programme, a maximum of 10 credits may be exempted. Only theoretical parts of the programme (see article 3.6) may be exempted.
4. The Board of Examiners will not grant any exemption based on exams passed by a student outside the programme during the period in which the student was barred from taking exams for the programme by the Board of Examiners because of fraud.
5. The same period of validity applies to exemptions as to examination results (see article 5.12).

Article 5.15 Grade Point Average (GPA)

The grade point average (GPA) equals the weighted average of all numerical grades. Weighting is based on the number of credits of the courses/modules; these credits are listed on the result sheet provided with the diploma.

Article 5.16 Fraud

1. 'Fraud', including 'plagiarism', means actions or omissions by a student which make it impossible in whole or in part to properly evaluate his/her knowledge, understanding and skills.
2. 'Plagiarism' means the presentation of ideas or words from one's own or someone else's sources without proper acknowledgment of the sources.
3. If the Board of Examiners determines that a student has committed fraud in an exam or exam component, it may impose suitable measures.
4. Repeat offenses of fraud are, either within the faculty or at another UM faculty, considered an aggregating circumstance.
5. In serious cases of fraud, the Board of Examiners can propose to UM's Executive Board that the student(s) concerned may be permanently deregistered from the programme.
6. The Rules and Regulations include further provisions about what constitutes fraud and which disciplinary measures the board of examiners can impose.

Article 5.17 Invalid exam

If an exam involves irregularities that make it impossible to accurately assess the student's knowledge, insight and/or skills, the Board of Examiners may declare the exam invalid for both the student and a group of students.

Article 5.18 Unsuitability (Iudicium Abeundi)

1. In exceptional cases and after careful consideration of the interests involved, the board of examiners or the dean/the faculty board may ask the executive board to terminate or, as the case may be, refuse the enrolment of a student in a programme, if that student, through his behavior or opinions ventured, has demonstrated his unsuitability for the practice of one or more professions for which he is trained by the programme he follows, or, as the case may be, for the practical preparation for the practice of the profession. The dean/the Faculty Board, the board of examiners and the Executive Board will reach a decision in accordance with the Iudicium Abeundi Protocol adopted by the Dutch Federation of University Medical Centres on 1 November 2010.
2. The relevant clauses of Maastricht University's Enrolment Provisions apply.

SECTION 6 EXAMINATION

Article 6.1 Examination

1. The Board of Examiners determines the result of the examination and grants the diploma as meant in art. 6.3 as soon as the student has fulfilled all the requirements of the examination programme.
2. Before determining the result of the examination, the Board of Examiners can decide to examine the student's knowledge with respect to one or more parts of the study programme, should the results of the relevant exam give reason for this.
3. To pass the examination, the student must have passed all components as defined in art.3.7 of the Education and Examination Regulations or an exemption has been granted.
4. To pass the examination and receive the certificate, the student must also have been registered for the programme during the period that the exams were taken, the student was supervised or work of the student was assessed.
5. A certificate may only be issued after it has been shown that the student has satisfied all the obligations, including paying the tuition fees.
6. The last day of the month in which the student fulfilled all the examination requirements will be considered the examination date (graduation date).
7. Students who have passed the examination and who are entitled to the issuance of a certificate may, stating reasons, ask the Board of Examiners not to do this yet. This request must be submitted at least one month before the final assignment is turned in or the final exam is taken. The Board of Examiners in any event grants the request if the student has held/will hold a board position for which financial support from the "Profileringsfonds" was/will be granted for at least nine months or a Student Introduction Committee ('INKOM') board position.
The Board of examiners may also grant the request if refusal would result in an exceptional case of extreme unfairness because of the fact that the student concerned could not have taken the automatic graduation into account when he or she was planning his or her study.

Article 6.2 Degree

The student who has passed the examination successfully will be awarded the degree of "Master of Science" and will receive the diploma belonging to the master's examination as proof of this.

Article 6.3 Certificate and statements

1. As proof that the assessment was successfully completed, the Board of Examiners issues a diploma, after it has been stated by or on behalf of UM's Executive Board that the procedural requirements for receiving the diploma have been met. The diploma is based on the model that UM's Executive Board has adopted. Even though the master's programme consists of

- different master's specialisations, only one diploma will be issued for the master's programme.
2. The diploma issued as a result of having passed the examination successfully will contain:
 - a. the name of the institution;
 - b. the name of the study programme;
 - c. the name of the specialisation;
 - d. the degree awarded;
 - e. the date on which the programme was most recently accredited or was subjected to the new programme exam.
 3. Students who are entitled to a diploma may, stating reasons, ask the Board of Examiners not to issue this yet.
 4. The diploma will be signed by the Chair of the Board of Examiners and the Dean of the Faculty.
 5. The diploma is awarded in public, unless the Board of Examiners decides otherwise, in special cases.
 6. The certificate includes a list of the examination components;
 7. An English diploma supplement will be issued with the diploma as referred to in article 7.11 paragraph 4 of the Act. This diploma supplement is based on the model adopted by UM's Executive Board, and is in compliance with the agreed European standard format.
 8. The Board of Examiners can award the diploma with the qualifications of 'Cum Laude' or 'Summa Cum Laude' in accordance with the Rules and Regulations for the master's Examination.
 9. Students who have passed more than one exam and who cannot be issued a certificate will upon request, receive a statement issued by the Board of Examiners, which at least indicates the exams that they passed.

Article 6.4 Right of appeal

Within six weeks after a decision has been announced by an examiner or the Board of Examiners a person concerned can file an appeal against this decision with the Complaint Service Point of the UM.

The appeal must be signed and dated and needs to bear the name and address of the petitioner, as well as the grounds for appeal and, if possible, a copy of the decision against which the appeal is lodged.

SECTION 7 STUDY GUIDANCE

Article 7.1 Study Progress Administration

1. The Faculty registers the individual study results of the students in such a way that they can be consulted by the students via the student portal.
2. To each student, the Faculty points out at least once a year (preferably in May) to check the student's overview of the study results obtained by the student.

Article 7.2 Study Guidance

The Faculty sees to the introduction and study advice and guidance of the students who have been enrolled in the study programme.

Article 7.3 Academic adviser

Students of the master Mental Health may consult an academic adviser of the Faculty at any time to discuss academic or personal problems. Academic advisers are not members of the teaching staff and can provide impartial advice and referrals, as appropriate, to students seeking solutions for such problems. All conversations with an academic adviser are confidential.

SECTION 8 TRANSITIONAL AND CONCLUDING CONDITIONS

Article 8.1 Amendments

1. Amendments in these regulations will be determined by special decision of the Faculty Board following a recommendation of the Educational Programme Committee and after permission is obtained from or after consultation with the Faculty Council.
2. An amendment in these regulations does not apply to the current academic year, unless the interests of the students are not adversely affected by it.
3. Furthermore, an amendment cannot be to the detriment of students by affecting any other decision that has been taken by the Board of Examiners on the basis of the original regulations.

Article 8.2 Publication

1. The Faculty Board sees to the proper publication of this regulation, of the Rules and Regulations that have been determined by the Board of Examiners, and also of any changes in these, by, for example, placing a notice on the Faculty website/ the student portal/AskPsy.nl.
2. Any interested party may obtain a copy of the documents referred to in the first paragraph from the faculty office.

Article 8.3 Evaluation

The Faculty Board will ensure that the education of the programme is regularly evaluated, assessing at least – for the purpose of monitoring and if necessary adapting the student workload – the amount of time students need to complete their duties as set out therein.

Article 8.4 Unforeseen Cases/Hardship Clause

1. In cases not covered or not clearly covered by these regulations, decisions are taken by or on behalf of the faculty board, after it has consulted with the board of examiners.
2. In individual cases in which application of the Education and Examination Regulations, would lead to manifestly unreasonable results, the board of examiners can deviate from the stated regulations in the student's favour.

Article 8.5 Date of Taking Effect

These regulations will come into force on 1 September 2022 and will be effective for the 2022-2023 academic year.

Adopted by the Faculty Board on May 24, 2022

APPENDIX I: EER PRE-MASTER MENTAL HEALTH

Article 1 Applicability of this appendix

This appendix is applicable to the education and examination regulations (EER) of the pre-master for the master Mental Health, offered by the faculty of Psychology and Neuroscience (FPN). This appendix applies to students who are registered at FPN for the pre-master Mental Health in academic year 2022/2023.

Article 2 Applicable regulations for the pre-master Mental Health

1. Unless explicitly excluded here, the [EER of the bachelor of Health Sciences](#) (BHS) of the Faculty of Health, Medicine and Life Sciences (FHML) at Maastricht University applies to the education and examination for students who are registered for the FPN pre-master Mental Health. BHS-EER articles only apply to those courses from the curriculum of the BHS that students of the pre-master are enrolled in. The following paragraphs and articles are **not applicable** to FPN pre-master Mental Health students:

- Articles of Paragraph 2:
 - 2.1
 - 2.2
 - 2.3
- Articles of Paragraph 3:
 - 3.1
 - 3.2
 - 3.3
 - 3.5
 - 3.6
 - 3.7
 - 3.8
 - 3.9
 - 3.11
 - 3.12
 - 3.13
- Articles of Paragraph 5:
 - 5.3 under 3-6
 - 5.4
 - 5.7
 - 5.8 under 2
 - 5.9
 - 5.10 under 5
 - 5.15 under 2
 - 5.16
 - 5.18

- Articles of Paragraph 6:
 - 6.1
 - 6.2
 - 6.3
 - 6.4
- Paragraph 7
- Appendix 1
- Appendix 3
- Appendix 4

2. The BHS-EER is not applicable to the course: PSY4935 'introduction in Problem-Based Learning' as this course is organized by FPN and therefore falls under the EER of the Master Mental Health.

Article 3 Admission requirements

The pre-master programme will selectively admit a maximum of 25 highly qualified students each year.

In order to be eligible for admission to the pre-master, the candidate has:

- successfully finished a relevant degree from a Dutch University of Applied Sciences (HBO) **AND**
- Has not yet obtained a university bachelor or master's degree

Selection of candidates will be based on quality and suitability and assessed on the basis of motivation, prior education, and (professional) experience.

Article 4 Aim of the programme

The pre-master programme aims to shape the student academically in the context of the educational philosophy of Maastricht University and to give the student the basic knowledge, skills, and understanding in the professional field of Mental Health (and related disciplines). Also, the student obtains basic knowledge and skills in terms of conducting research and scientific communication.

Article 5 Organisation of the Study Programme

1. The study programme is offered on a full-time basis.
2. The programme starts once a year in September.

Article 6 Language of Instruction

1. The education and assessment in the pre-master concerned are conducted predominantly in Dutch. Some components of the programme may be taught or assessed in English. The literature to be studied is often written in English.
2. It is not allowed to use dictionaries during the exams.

Article 7 Study Load

The study programme has a study load of 60 credits, with one credit equalling 28 hours of study load.

Article 8 Composition of the Curriculum

Period	Pre-master Mental Health (2022-2023)		
Period 0	Introduction week: introduction in Problem-Based Learning		
Period 1	Kinder- en jeugdpsychopathologie (8 credits)	Intake Process I (2 credits)	Statistics (5 credits)
Period 2	Stemmingsstoornissen (9 credits)	Intake Process II (2 credits)	
Period 3	Neuropsychologische stoornissen (6 credits)		
Period 4	Research in Psychopathology (6 credits)	Methodology (5 credits)	
Period 5	Anxiety and Related Disorders (9 credits)	Skills Anxiety and Related Disorders (2 credits)	
Period 6	Psychodiagnostics (6 credits) 6 ECTS		

All courses are followed within the bachelor Health Sciences of FHML except 'Introduction in Problem-Based Learning'.

Article 9 Exam

1. The student is allowed to participate in examination conform the EER of the bachelor Health Sciences. No exemptions are given for taking an exam or other assessment.
2. In accordance with article 5.4 under 1 of the BHS-EER, the Faculty Board of the FHML determines the times and dates at which exams are taken.

Article 10 Study Progress Administration

FPN registers the individual study results of the students in such a way that these can be consulted by the students via the student portal.

Article 11 Study Guidance

FPN sees to the study advice and guidance of the students who have been enrolled in the pre-master.

Article 12 Academic adviser

Students of the pre-master Mental Health may consult an academic adviser of FPN at any time to discuss academic or personal problems. Academic advisers are not members of the teaching staff and can provide impartial advice and referrals, as appropriate, to students seeking solutions for such problems. All conversations with an academic adviser are confidential.

Article 13 Fulfilment of the pre-master requirements

1. The decision of the Board of Examiners of FPN that a student has fulfilled all (exam) requirements of a pre-master means that the student has given evidence of having obtained the qualities of the pre-master concerned.
2. All required educational units of the pre-master concerned will need to be successfully completed within a period of two academic years, in order to obtain proof of successful completion of the pre-master Mental Health. If a student does not successfully complete all required educational units of the pre-master within a period of two consecutive academic years, the student is not allowed to re-register for the pre-master.

Article 14 Proof of completion

1. Upon fulfilment of all (exam) requirements of the pre-master concerned within two years, the student will be issued a proof of successful completion by the Board of Examiners FPN; i.e., a certified statement that the pre-master concerned has been successfully completed. A certified transcript of all passed results of the educational units belonging to the pre-master concerned will be added to the statement.
2. The proof can only be issued when a student meets all (exam) requirements of the pre-master concerned, including a valid registration and having fulfilled all payment requirements (the tuition fee) for the pre-master concerned.
3. The proof of completion is signed by the Dean and by the Chair of the Board of Examiners of the FPN.

Article 15 Admission to the Master Mental Health

Students who have obtained the proof of completion of the pre-master concerned are admissible to the FPN Master Mental Health (see article 2.2c), under the condition that the student registers for the master within one year after the completion of the pre-master.

Article 16 Right to appeal

Within 6 weeks after notification of a decision of the Boards of Examiners, a student can appeal against that decision at the UM Complaint Service Point.

The appeal needs to be signed and dated and to contain the name and address of the student. It needs to entail the grounds of the appeal and, if possible, contain a copy of the decision against which the appeal is made.

Article 17 Unforeseen Cases/Hardship Clause

1. In cases not covered or not clearly covered by this appendix, decisions are taken by or on behalf of the faculty board of FPN, after it has consulted with the board of examiners of FPN.
2. In individual cases in which application of this appendix would lead to manifestly unreasonable results, the board of examiners of FPN can deviate from the stated regulations in the student's favour.

Article 18 Unsuitability (Iudicium Abeundi)

1. In exceptional cases, and after careful consideration of the interests involved, the board of examiners of FPN or the dean/the faculty board of FPN may ask the Executive Board of Maastricht University to terminate or, as the case may be, refuse the enrolment of a student in a programme, if that student, through behaviour or opinions ventured, has demonstrated unsuitability for the practice of one or more professions for which the student is trained by the programme followed, or, as the case may be, for the practical preparation for the practice of the profession. The dean/the Faculty Board of FPN, the board of examiners of FPN, and the Executive Board of Maastricht University will reach a decision in accordance with the Iudicium Abeundi Protocol adopted by the Dutch Federation of University Medical Centres on 1 November 2010.
2. The relevant clauses of Maastricht University's Enrolment Provisions apply.

Article 19 Date of Taking Effect

This appendix will enter into force on 1 September 2022 and expires on 1 September 2023.

Adopted by the Faculty Board on July 12, 2022.